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| **Name of Student Making Request** |  |
|  |
| **Email address** |  |

 **Letter of Recommendation Request/ Senior Brag Sheet 2019-20**

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| **Plans after leaving high school:** | *(Check one only)* |  |
| (Check the one that applies.) |  | College (proposed major) |  |
|  |  | (top 3 choices) | 1.  |
|  |  |  | 2. |
|  |  |  | 3. |
|  |  | Technical School |  |
|  |  | Military (which branch?) |  |
|  |  | Work (where? doing?) |  |
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|  |  |  |  |
| **Reason for recommendation:** | *Reason* | *Description (Name of College, Scholarship, Award, etc.)* |
| (Check the one that applies.) |  | College Application |  |
|  |  | Scholarship |  |
|  |  | Special Award |  |
|  |  | Military |  |
|  |  | Job |  |
|  |  | Other (explain): |  |

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| **Letter should be addressed to**: |  | “To Whom It May Concern” |
| (Check the one that applies.) |  | “Ladies and Gentlemen” |
|  |  | Other (write how it should be addressed below): |
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 **Deadlines**:

 (If you know specific application deadlines, please list below)

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| **College/ Organization** | **Deadline** |
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**Personal Information**

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| **What words describe you?** |  |
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| **What personal qualifications do you want stated about you?** |  |
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| **What other information would you like to include? (Outside school interests, activities, hopes, dreams, financial need; things that make you different from other applicants) THIS IS NO TIME TO BE SHY! Use an extra sheet of paper if necessary.** |
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**High School Information**

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| **What activities or memberships in clubs do you want mentioned?** |  |
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| **Job experiences** |  |
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| **What community service have you done? How many hours?** |  |
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| **What sports have you played at NHHS?** |  |
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| **What honors or awards have you received? Be specific and spell out all acronyms.** |
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**Is there anything else you would like for someone writing a recommendation to know about you? (Hardships to overcome; accomplishments; favorite community service areas; etc.)**

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**Name two NHHS teachers who know you well and would speak highly of you (for recommendations.**

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**Information About the Organization to Which You are Applying**

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| **If it is a college/university, state the reasons (top 3 to 5) why you want to attend that particular college/university?**  |
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| **Explain what do you think makes you a good candidate to represent this organization (i.e., college/university, scholarship organization).** |
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**Please offer some details about your college major/ area of interest/ future goals and plans that might help your counselor when writing a recommendation.**

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**Thanks for taking the time to complete this information. Email your completed form to your counselor or turn in a hard copy to Mrs. Lewis in the NHHS counseling office as soon as possible.**

**Jan Black (Counselor for students with last names K-Z) email-** **jan.black@hallco.org**

**Mary Lawson (Counselor for students with last names A-J) email-** **mary.lawson@hallco.org**